

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - 801

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	In Gmail password is shown in_____	Characters	Numbers	Black dots	None of these	C
2	In Gmail Trash is used to store : : : : : message.	Deleated Message	Written Message	Forwarded Message	Sending Message	A
3	In Gmail unread messages are displayed in	Inbox	spam	trash	sent mail	A
4	In Gmail when we attached any type of file then what type of sign appears	A star appears	U Pin Symbol	A Smiley Appears	None of these	B
5	In Gmail when we delete a message we can retrieve it from	spam	Inbox	Sent mail	Trash	D
6	Extension of MS-word 2019 file is _____	.wrd	.mbd	.docx	.xls	C
7	F12 is_____type key	Function Key	Normal	Text	control key	A
8	F2 key is used to _____ the selected item	rename	delete	update	None of these	A
9	Files names appearing in _____option in the File Menu	Save	Recent	open	None of these	B
10	Font color option don't change the text color.	true	false			B
11	In MS Excel 2019 the border button in the font group allows you to_____	draw border	draw circle	draw picture	All of these	A
12	In MS Excel 2019 what is default file name given to workbook?	book1	workbook1	worksheets1	file1	A
13	In MS Excel Page Break can be Viewed in _____	Normal	Page Break Preview	Print Back Preview	Form	B
14	In Ms Excel-2019 total _____Rows are in one Worksheet	1048576	12,25,000	15,23,000	18,20,000	A
15	In Ms-Excel Format Painter option is available	true	false			A
16	It is possible to Broadcast slide show using PowerPoint	TRUE	FALSE			A

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
17	Language option is under _____ Tab in PowerPoint.	Slideshow	Review	View	Insert	B
18	Layout is inside _____ group in PowerPoint	Transition to this slide	Slide	Presentation Views	Page setup	B
19	Layout of the default presentation is _____.	Two Content	Comparison	Title	Blank	C
20	Layout of the default presentation is Two Content.	TRUE	FALSE			B
21	Carbon Copy means Courtesy Copy	TRUE	FALSE			A
22	CC Means ____	Carbon Copy	Clear Copy	Clean Copy	Computer Copy	A
23	CD and DVD are the types of _____	Magnetic Disk	RAM	Flash Memory Cards	Optical Disk	D
24	Characteristics of computer are _____	Speed	Accuracy	Diligence	All of these	D
25	Characteristics of Windows 10 are _____	Easy Operating System	Excellent Graphical Interface	Excellent security Features	All of these	D